



**TECHNICAL ADVISORY COMMITTEE TO THE MSRC
THURSDAY, JANUARY 12, 2023 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765**

**All participants attended the meeting remotely pursuant to
Executive Orders N-25-20 and N-29-20**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Chair Steven Lee, representing Los Angeles County Metropolitan Transportation Authority
Cheryl Wilson (Alt), representing San Bernardino County Transportation Authority
Denis Bilodeau, representing Orange County Board of Supervisors
Adriann Cardoso, representing Orange County Transportation Authority
Jack Garate, representing the Regional Rideshare Agency
Minh Le, representing the Los Angeles County Board of Supervisors
Scott Strelecki (Alt), representing Southern California Association of Governments
Sean O'Connor, representing Cities of San Bernardino County
Ash Nikravan, representing South Coast AQMD
Derek Winters, representing California Air Resources Board
Joseph Alcock (Alt), representing Cities of Orange County
Dan York, representing the Cities of Riverside County
Jenny Chan, representing Riverside County Transportation Commission

OTHERS PRESENT:

Bill Kelly
Eddie Rivera – Southern California Association of Governments
Lauren Dunlap
Mark Abramowitz
Michael Cacciotti – City of South Pasadena
Ryan Laws – Southern California Association of Governments
Tony Abdalla- South Pasadena Police Department
Victor Lopez – City of Carson

SCAQMD STAFF & CONTRACTORS

Leah Alfaro, Contracts Assistant
Maria Allen, MSRC Administrative Liaison
Ray Gorski, MSRC Technical Advisor - Contractor
Aaron Katzenstein, Deputy Executive Officer
Josephine Lee, Senior Deputy District Counsel
Sheri Hanizavareh, Principal Deputy District Counsel

1/12/2023 MSRC-TAC Meeting Minutes

Matt MacKenzie, Contracts Assistant
Anish Pathak, Financial Analyst
Cynthia Ravenstein, MSRC Contracts Administrator
Lane Garcia, Program Supervisor
Donna Vernon, Administrative Assistant I

CALL TO ORDER

- Call to Order
MSRC-TAC Chair Steven Lee called the meeting to order at 1:31 p.m.

CONSENT CALENDAR

Receive and Approve

Summary of Final Report by MSRC Contractor

One final report was submitted for MSRC-TAC review and approval during January:

- Universal Waste Systems, Inc. Contract #MS18122 (\$195,000 - Install New Limited Access CNG Infrastructure)

ON MOTION BY MSRC-TAC MEMBER JENNY CHAN AND SECONDED BY MSRC-TAC MEMBER DEREK WINTERS, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #3, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVED AND RECOMMEND APPROVAL OF THE MSRC CONTRACTOR’S FINAL REPORT SUMMARY LISTED ABOVE.

ACTION: The Final Report Summary will be included on the MSRC’s next agenda for final action.

Information Only – Receive and File

Agenda Item #2 – MSRC Contracts Administrator’s Report

The Contracts Administrator’s Report for December 1, 2022 through January 4, 2023 was included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER JENNY CHAN AND SECONDED BY MSRC-TAC MEMBER DEREK WINTERS, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #3, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE MSRC CONTRACTS ADMINISTRATOR’S REPORT LISTED ABOVE.

ACTION: The Contracts Administrator’s Report will be included on the MSRC’s next agenda for final action.

Agenda Item #3 – Financial Report on AB 2766 Discretionary Fund

The Financial Report on the AB 2766 Discretionary Fund for November 2022 was included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER JENNY CHAN AND SECONDED BY MSRC-TAC MEMBER DEREK WINTERS, UNDER APPROVAL OF

CONSENT CALENDAR ITEMS #1 – #3, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2022.

ACTION: No further action is required.

ACTION CALENDAR

Agenda Item #4- Consider Reduced Scope and Value and 4-Month Term Extension by City of South Pasadena, Contract #ML16025 (\$160,000 – Purchase One Heavy-Duty Natural Gas Vehicle and Expand Existing CNG Station)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of South Pasadena was awarded funding to purchase a heavy-duty natural gas vehicle and to expand their existing CNG station. The City is asking to remove the purchase of the heavy-duty natural gas vehicle from their contract. The City completed the CNG station expansion, but a little late, therefore they are requesting a four-month term extension to cover the operational period. The Scope Changes Subcommittee reviewed this request and recommends approval.

ON MOTION BY MSRC-TAC MEMBER MINH LE AND SECONDED BY MSRC-TAC MEMBER DEREK WINTERS, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE CITY OF SOUTH PASADENA, CONTRACT #ML16025, REDUCED SCOPE, VALUE, AND A FOUR-MONTH TERM EXTENSION

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #5- Consider 9-Month Term Extension by Los Angeles Department of Water and Power (LADWP), Contract #ML16022 (\$240,000 – Purchase 8 Heavy-Duty Natural Gas Vehicles)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that LADWP was awarded \$240,000 to purchase eight heavy-duty natural gas vehicles. LADWP has been granted extensions previously totaling 42 months. This last extension request is due to supply chain delays associated with the hydraulic cylinders, which are integral to the entire build of the tree trimming trucks. They have received their first truck and are expecting more to be delivered over the next few months. In order to be able to fulfill the operational period, LADWP is requesting a nine-month term extension. Ms. Ravenstein recommends approval with the condition of this being their last extension. The Scope Changes Subcommittee has reviewed this request and recommends approval with that contingency.

ON MOTION BY MSRC-TAC MEMBER MINH LE AND SECONDED BY MSRC-TAC ALTERNATE SCOTT STRELECKI, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR LADWP, CONTRACT #ML16022, A 9-MONTH TERM EXTENSION, CONTINGENT ON THIS BEING THE FINAL EXTENSION

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #6- Consider One-Year Term Extension by City of South Gate, Contract #ML18146 (\$127,400 – Procure 5 Light-Duty Zero Emission Vehicles and Install Electric Vehicle Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of South Gate was awarded funding to install EV charging stations. The City’s winning bidder experienced a price increase on the charging equipment and had to withdraw from the project. The City had to advertise for new bids. The City has awarded the bid to a new contractor and are requesting a one-year term extension to complete the project. The Scope Changes Subcommittee has reviewed this request and recommends approval, with the contingency of this being the City of South Gate’s last contract extension.

ON MOTION BY MSRC-TAC ALTERNATE JOSEPH ALCOCK AND
SECONDED BY MSRC-TAC MEMBER DENIS BILODEAU, THE MSRC-
TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE
CITY OF SOUTH GATE, CONTRACT #ML18146, A ONE-YEAR TERM
EXTENSION, CONTINGENT ON THIS BEING THE FINAL EXTENSION

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #7- Consider 38-Month Term Extension by City of Carson, Contract #ML18057 (\$106,250 – Procure 5 Light-Duty Zero Emission Vehicles and Install Electric Vehicle Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of Carson was awarded funding to procure five light duty electric vehicles and to install EV charging infrastructure. The City has purchased the vehicles but has not started on the infrastructure due to delays related to the COVID pandemic, staffing turnover, and changes in the management priorities. The City has now hired a consultant to assure the completion of this project. The City is requesting a 38-month term extension to install the EV charging stations and fulfil the three-year operational requirement.

Ms. Ravenstein as Contracts Administrator denied the request due the City requesting more than three years. The City has requested for the MSRC to review the denial. The Scope Changes Subcommittee reviewed this request and recommends approval of the City’s 38-month term extension.

ON MOTION BY MSRC-TAC MEMBER DEREK WINTERS AND
SECONDED BY MSRC-TAC MEMBER JACK GARATE, THE MSRC-TAC
UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE CITY
OF CARSON, CONTRACT #ML10857, A 38-MONTH TERM EXTENSION

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #8- Consider Reallocation of Funding Between Projects by Southern California Association of Governments (SCAG), Contract #MS21005 (\$16,751,000 – Implement Last Mile Freight Program)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that SCAG was awarded funding to implement a Last Mile Freight Program. The MSRC has approved multiple projects that fall under this program. If some projects were to withdraw participation, SCAG has the option to request MSRC approval for reallocating the funds . SCAG had previously requested MSRC approval to reallocate funds from withdrawn projects and to split the funding evenly to increase the scope of two projects, Sysco and Zeem Solutions. At that time, Zeem Solutions was unable to move forward with their project in Santa Ana due to insufficient electrical capacity to handle multiple charging stations. Therefore, the MSRC approved the reallocation of funding only to the Sysco project. The other portion of funding was held in reserve.

At this time, a small single owner-operator project has also withdrawn. MSRC staff agreed that it would be appropriate to add the \$70,000 which had been allocated for that project in with the money that had been reserved. SCAG would like to request the MSRC to reallocate the reserved \$1,185,976 to a new project with Zeem Solutions. This project would install a smaller number of chargers as well as adding vehicles that would be domiciled at the Santa Ana location.

The MSRC-TAC discussed why some of the independent owner operators are dropping out of the program. The majority are successful.

ON MOTION BY MSRC-TAC MEMBER ADRIANN CARDOSO AND
SECONDED BY MSRC-TAC MEMBER DENIS BILODEAU, THE MSRC-
TAC VOTED TO RECOMMEND TO APPROVE FOR THE SOUTHERN
CALIFORNIA ASSOCIATION OF GOVERNMENTS, CONTRACT #MS21005,
A REALLOCATION \$1,185,976 TO ZEEM SOLUTIONS. MSRC-TAC
ALTERNATE SCOTT STRELECKI ABSTAINED.

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #9- Consider Clean Transportation Funding™ Award to the City of South Pasadena for Implementation of the South Pasadena Police Patrol Vehicle Electrification Program

Ray Gorski gave a presentation relative to the South Pasadena Police Patrol Vehicle Electrification Program. The MSRC released a Program Opportunity Notice seeking innovative concepts which would improve human mobility as well as innovative transportation demand management strategies. As a result, the MSRC developed and released a Request for Proposals for micro transit and sought a sole source proposal from the City of South Pasadena to implement the Zero Emission Police Patrol Vehicle Program and supporting infrastructure.

The City of South Pasadena is requesting that the MSRC support the acquisition of 10 Tesla Model Y patrol vehicles to be acquired through a 60-month lease arrangement. The City will also be installing seven police-dedicated dual-port Level II chargers, two police-dedicated single-port

Level II chargers, as well as two emergency response vehicle Level III chargers. The MSRC contribution would be \$499,789; that would cover 50%. There are further project elements which will be 100% co-funded by the City of South Pasadena and their project partners. These will include 10 Tesla Model 3 vehicles, to be deployed in administrative and detective police work. The City will install an additional EV charging infrastructure which will be publicly accessible. The total funding contribution from the City is on the order of \$1.828 million. There will be support from Southern California Edison through their charge Ready program. The City will also receive support in the installation of the electric vehicle charging infrastructure via a contribution of \$524,651 from Southern California Edison. The project would begin its implementation with the anticipated installation of the first charging infrastructure in September 2023, followed by police vehicle deployment by March of 2024. MSRC staff recommends that the City agree to compile lessons learned over approximately one year, and supply their final report and the additional data collection information to the MSRC no later than April of 2025. The PON set forth a goal of obtaining sufficient documentation for programs to be replicated by other jurisdictions within the South Coast AQMD. The Innovative Transportation Subcommittee recommends that the MSRC-TAC recommend approval of a \$499,789 award to the City of South Pasadena to implement the zero emission police patrol vehicle program.

ON MOTION BY MSRC-TAC MEMBER DAN YORK AND SECONDED BY MSRC-TAC MEMBER MINH LE, THE MSRC-TAC VOTED TO RECOMMEND TO APPROVE FOR THE CITY OF SOUTH PASADENA, A \$499,789 AWARD. MSRC-TAC MEMBER DENIS BILODEAU ABSTAINED.

ACTION: MSRC staff will include this award on the next MSRC agenda for approval.

OTHER BUSINESS:

MSRC Member Minh Le announced that his team is hosting a Green Energy Leaders' Summit on March 15 at the LA Convention Center. They have invited over 1,000 Seventh and Eighth graders from disadvantaged schools in our region to attend and learn about potential careers in clean energy, clean transportation, etc. Mr. Le asked for those who represent public agencies to let him know if they would be interested.

PUBLIC COMMENTS:

No public comment

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING ADJOURNED AT 2:14 P.M.

NEXT MEETING: Next meeting: Thursday, February 2, 2023, 1:30 p.m.